

*APPROVED*

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
FORMAL ADMINISTRATIVE HEARING**

**June 13, 2017**

**Department of Health Professions  
9960 Mayland Drive, Suite #300**

**Henrico, Virginia**

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**CALL TO ORDER:** A panel of the Board was called to order at 1:09 p.m.

**MEMBERS PRESENT:** Derrick Kendall, NHA, Chair  
Martha Hunt, ALFA  
Karen Stanfield, NHA  
Marj Pantone, ALFA  
Basil Acey, Citizen Member  
Mary Brydon, Citizen Member  
Shervonne Banks, Citizen Member

**MEMBERS ABSENT:** Doug Nevitt, ALFA  
Mitchell Davis, NHA

**BOARD COUNSEL:** Erin Barrett, Assistant Attorney General

**STAFF PRESENT:** Corie Tillman Wolf, Executive Director  
Lynne Helmick, Deputy Executive Director  
Kathy Petersen, Discipline Operations Manager

**COURT REPORTER:** Crane Snead Court Reporting

**PARTIES ON BEHALF OF  
COMMONWEALTH:** Amy Weiss, Adjudication Specialist

**COMMONWEALTH  
WITNESSES:** Joyce Johnson, Senior Investigator

**MATTER SCHEDULED:** Rita Lynn Moore, ALFA  
License No.: 1706-000031  
Case No.: 180121

**ESTABLISHMENT OF A  
QUORUM:** With seven (7) members of the Board present, a quorum  
was established.

**DISCUSSION:**

The Board received evidence and sworn testimony from the parties called by the Commonwealth, regarding the matters as set forth in the Statement of Allegations.

**CLOSED SESSION:**

Upon a motion by Martha Hunt, and duly seconded by Karen Stanfield, the Board voted to convene a closed meeting at 1:38 p.m., pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Rita Moore, ALFA Reinstatement Applicant. Additionally, she moved that Ms. Tillman Wolf, Ms. Barrett, Ms. Petersen and Ms. Helmick attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations.

**RECONVENE:**

Upon a motion by Martha Hunt, and duly seconded by Karen Stanfield, the Board voted to re-convene at 2:17 p.m.

**CERTIFICATION:**

Ms. Hunt certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Board reconvened in open session.

**DECISION:**

Upon a motion by Karen Stanfield, and duly seconded by Marj Pantone, the Board approved Ms. Moore's application for reinstatement to serve as an Assisted Living Facility Administrator in the Commonwealth of Virginia

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Board adjourned at 2:22 p.m.

*The decision shall be effective upon the entry by the Board of a written Order stating the findings, conclusions, and decisions of this formal hearing panel.*



Derrick Kendall, NHA, Chair



Corie E. Tillman Wolf, Executive Director

10/5/17

Date

10/5/17

Date